

**TE AHU CHARITABLE TRUST  
MONDAY 20 AUGUST 2007**

MINUTES OF A MEETING OF THE TE AHU TRUST HELD AT KAITAIA SERVICE CENTRE, REDAN ROAD, KAITAIA ON 20 AUGUST 2007, COMMENCING AT 8.30AM.

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**PRESENT:**

Phil Cross	Susan Gray
Ian Bamber	Dixon Motu
Kevin Robinson (arrived at 9.00am)	Eric Shackleton

**In attendance:**

Nina Gobie	Bronwyn Hunt
Mark Osborne (arrived late)	Patrick Schofield

**1. APOLOGIES:**

Members M Rae and M J Ardley tendered their apologies.

**2. CONFIRMATION OF PREVIOUS MINUTES – 30 JULY 2007**

Resolved

“**That** the minutes of the meeting of the Te Ahu Trust held on 30 July 2007 be confirmed as a true and correct record.”

**3. FINANCIAL UPDATE**

Resolved

“**That** the financial report for period ending 30 June 2007 be received.”

**4. PORTFOLIO UPDATES**

Resolved

“**That** the Members updates be received.”

**4. a Finance / Sponsorship / Funding / Risk Management**

Resolved

“**That** discussions between Mark Osborne and Steve Bramley be furthered.”

**4. a Consultation / Communication / Publicity Portfolio**

Resolved

“**That** the final site decision be received and presented at the Te Ahu Committee meeting 22 August 2007.”

**4.c Building / Design / Property**

Resolved

“**That** discussions with both Chow Hill and GHD be furthered regarding design briefs.”

**5. CORRESPONDENCE**

Resolved

“**That** correspondence be received.”

6. **SITE DECISION**

Resolved

“**That** as per the site workshop held Monday 23 July and subsequent Trust meetings, the site for Te Ahu has been finalized as being the Kaitaia Community Centre and Te Rarawa location.”

7. **LETTER OF INTENT BETWEEN TE RUNANGA O TE RARAWA AND TE AHU CHARITABLE TRUST**

Resolved

“**That** a letter of intent between Te Runanga o Te Rarawa and Te Ahu Charitable Trust be furthered, with the intention of working towards a Heads of Agreement concerning the lease situation.”

8. **COMMUNICATION PLAN**

Resolved

“**That** the Communication Plan be adopted.”

9. **TERMS OF REFERENCE - PORTFOLIOS**

Resolved

“**That** the draft Terms of Reference pertaining to the portfolio's be received and discussed at a later Trust meeting. “

10. **NORTHERN COMMUNITY BOARD FUNDING**

Resolved

“**That** members Cross and Bamber investigate why the funding application was declined and report back to the Trust at it's September meeting.”

11. **CLOSE OF MEETING**

There being no further business the meeting closed at 12.15pm

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**Chairperson**

**20 / 08 / 2007**