

**TE AHU CHARITABLE TRUST  
MONDAY 10 SEPTEMBER 2007**

MINUTES OF A MEETING OF THE TE AHU TRUST HELD AT KAITAIA SERVICE CENTRE, REDAN ROAD, KAITAIA ON 10 SEPTEMBER 2007, COMMENCING AT 8.30AM.

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**PRESENT:**

Phil Cross  
Ian Bamber  
Kevin Robinson  
Mary Jane Ardley

Susan Gray  
Dixon Motu (left 9.30am and returned 11.30am)  
Murray Rae

**In attendance:**

Nina Gobie  
Patrick Schofield

Mark Osborne  
Ian Sivyer

**1. APOLOGIES:**

Members E Shackleton, L Winch and B Hunt tendered their apologies.

**2. CONFIRMATION OF PREVIOUS MINUTES – 20 AUGUST 2007**

Resolved

“**That** the minutes of the meeting of the Te Ahu Trust held on 20 August 2007 be confirmed as a true and correct record.”

**3. FINANCIAL UPDATE**

Resolved

“**That** the financial report for period ending 31 August 2007 be received.”

**4. PORTFOLIO UPDATES**

Resolved

“**That** the Members updates be received for each of the following portfolios.”

**4. a Finance / Sponsorship / Funding / Risk Management**

**4. b Consultation / Communication / Publicity Portfolio**

**4. c Building / Design / Property**

Resolved

“**That** the Architects do a plan based on \$8M initially, then another two stages of \$2M each thereafter. If funding allows for the whole project, then it can proceed as one stage.”

**5. CORRESPONDENCE**

Resolved

“**That** correspondence be received.”

## **5. a   Outgoing correspondence**

Resolved

**That** a letter of acknowledgement be sent to the Far North Community Forest Trust acknowledging their letter dated 4 September 2007 and request that a meeting be organised, in the near future, between Te Ahu and FNCFT Trustees that explains the content of the 'Letter of Intent' between Te Ahu and Te Runanga o Te Rarawa and Te Ahu project."

## **6.    TRUSTEE LIABILITY INSURANCE**

Resolved

**That** the Trust will go with QBE as the provider of Trustee Liability Insurance as pr Option B at a cost of \$1500 per annum."

## **7.    BANK TENDER**

Resolved

**That** the Trust accepts the ASB tender, subject to FNDC accepting the overall Council tender and approves the General Manager Finance and Business Services to set up the appropriate documentation for Trust members to sign. If Council does not accept the ASB tender, the General Manager Finance and Business Services is authorized to negotiate separately with the ASB on behalf of the Trusts behalf."

## **8.    STRATEGIC PLAN**

Resolved

**That** the proposed strategic plan be reviewed by all members."

## **9.    TERMS OF REFERENCE - PORTFOLIOS**

Resolved

**That** the draft Terms of Reference pertaining to the portfolio's be received and discussed at a later Trust meeting. "

## **10.   WAITANGI DAY CELEBRATIONS**

Resolved

**That** information from members Bamber be received and considered at a future Trust meeting."

## **11.   COMMUNITY CENTRE**

**Resolved**

**That** a property maintenance report be requested from the Community Services Manager before proceeding with any further discussions involving the ASB Community Trust."

## **12.   PROJECT MANAGER**

**Resolved**

**That** the registration of interest be received from APP Corporation and that discussions be held and Andrew Boden from APP be invited to the next Trust meeting."

13. **TE AHU LOGO**

**Resolved**

“**That** the logo and korero presented to the Trust by Waikarere Gregory be received and approved for use as the Logo for Te Ahu business.”

**And that** an agreement be prepared by Legal Counsel and signed by Waikarere Gregory and the Te Ahu Trust that ensures the mana and use of the logo is fulfilled as per the Artists wishes, Te Ahu Trust is the owner of the logo and copyright concerning the logo is secured.”

**And that** Members Cross, Ardley, Motu, Gobie and Waikarere Gregory further a publicity package that launches the logo and project.”

14. **LETTERS TO THE EDITOR**

**Resolved**

“**That** any letters to the Editor of any paper NOT be replied to but dealt with as per the Communications Plan and via member Cross.”

15. **CLOSE OF MEETING**

There being no further business the meeting closed at 12.45pm

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**Chairperson**

**10 / 09 / 2007**