

TE AHU CHARITABLE TRUST
FRIDAY 14 MAY 2010

MINUTES OF A MEETING OF THE TE AHU TRUST HELD AT KAITAIA SERVICE CENTRE, REDAN ROAD, KAITAIA ON FRIDAY 14 MAY 2010, COMMENCING AT 10.25AM

PRESENT

Wayne Brown
Mike Mitcalfe
Kevin Robinson
Phil Cross

Ian Bamber
Mary Jane Ardley
Dixon Motu

In attendance:

Mark Osborne – General Manager
Haami Piripi – Te Runanga o Te Rarawa
David Senior – FNRMT & NCB
John Whitlow – KPH
Eileen Schluter – FNRMT
Kerry Newton – Member of the Public
Tony Jujnovich - Member of the Public

Nina Gobie – FNDC and Administrator
Joey Parsonson – Design Team
Paul Marshall – Tohunga Whakairo
Alan Simpkin – Design Team
Jan Anderson - FNRMT
Dennis Bowman – Councillor

APOLOGIES:

Steve Bramley – SGL Funding Ltd

1) PREVIOUS MINUTES

It was resolved that:

"The previous notes / minutes of the meeting of the Te Ahu Charitable Trust held 9 April 2010 are confirmed as a true and correct record."

2) CHAIRPERSON REPORT

Chairperson's report distributed.

3) GENERAL MANAGERS REPORT

General Manager's report distributed.

4) FINANCIAL REPORT

It was resolved that:

"The financial report for April 2010 be received and accepted."

It was resolved that:

"The Board approves the invoices for payment as per the schedule received for May 2010."

5) CORRESPONDENCE

It was resolved that:

"The inward correspondence be received and outward correspondence is accepted."

6) TOHUNGA WHAKAIRO

It was resolved that:

"The Trust proceeds with the use of Totara for the pou / carvings subject to a very prompt response from Haami Piripi concerning the acceptance from the other Iwi, excluding Ngati Kahu."

7) ADMINISTRATION AGREEMENT

It was resolved that:

"The Administration Agreement requires no changes at this time."

8) FUNDING AND PROJECT MANAGEMENT AGREEMENT

It was resolved that:

"The following changes are made with the agreement of Council that the PCG membership shall be:"

- A Project Leader who shall be the General Manager
- A Services Manager who shall be Customer Services Manager – North
- A Finance Officer who shall be appointed from the Finance Department of the FNDC.
- A Current Trustee or trustees of the Trust to be chosen by the Trust
- A Project Manager to be chosen by the Trust
- Co-opted members as appropriate

9) MONTHLY REPORTS

It was resolved that:

"The Administrator forwards the following documents to the CEO of the Far North District Council to constitute brief monthly progress reports to Council on a monthly basis. The reports include Financial Statements, Minutes, Chairs Report and GM's Report."

10) FRAUD POLICY

It was resolved that:

"The Trust adopts the Fraud Policy as reviewed."

11) CONFLICTS OF INTEREST

It was resolved that:

"The Trust adopts the draft Conflict of Interest Policy as presented."

12) PROCUREMENT POLICY

It was resolved that:

"The Trust adopts the current Far North District Council's Procurement Policy."

13) CLOSE OF MEETING

There being no further business the meeting was closed by Wayne Brown at 1.15pm.

Chairperson
14 / 05 / 2010

