

TE AHU CHARITABLE TRUST
FRIDAY 11 JUNE 2010

MINUTES OF A MEETING OF THE TE AHU TRUST HELD AT KAITAIA SERVICE CENTRE, REDAN ROAD, KAITAIA ON FRIDAY 11 JUNE 2010, COMMENCING AT 10.00AM

PRESENT

Wayne Brown
Mike Mitcalfe
Kevin Robinson
Phil Cross

Ian Bamber
Mary Jane Ardley

In attendance:

Mark Osborne – General Manager
Charlie Larkin – Ngati Kahu
David Senior – FNRMT & NCB
John Whitlow – KPH
Kerry Newton - Member of the Public
Weikatana Popata – Ngati Kahu
Olwyn Ramsay – FNRMT (arrived at 10.20am)

Nina Gobie – FNDC and Administrator
David Edmunds – FNDC
Hone Popata Jnr – Ngati Kahu
Eileen Schluter – FNRMT
Alan Simpkin – Design Team
Daniel Popata – Ngati Kahu

APOLOGIES:

Dixon Motu – Te Ahu Trustee
Fiona King – Te Hiku (Northern) Community Board

Steve Bramley – Strategic Funding Advisor

1) PREVIOUS MINUTES

It was resolved that:

"The previous notes / minutes of the meeting of the Te Ahu Charitable Trust held 14 May 2010 are confirmed as a true and correct record."

2) CHAIRPERSON REPORT

Chairperson's report verbally presented.

3) GENERAL MANAGERS REPORT

General Manager's report distributed.

4) FINANCIAL REPORT

It was resolved that:

"The financial report for May 2010 be received and accepted."

It was resolved that:

"The Board approves the invoices for payment as per the schedule received for June 2010."

5) CORRESPONDENCE

It was resolved that:

"The inward correspondence be received and outward correspondence is accepted."

6) STATEMENT OF INTENT

It was resolved that:

"The Statement of Intent for three years commencing July 2010 be adopted."

7) CONSTRUCTION AND CIVIL CONTRACTS

It was resolved that:

"The Trust delegates to the Project Control Group decision making authority for all matters relating to the design and build (including variations) of the Te Ahu Centre, subject to those matters being covered by existing contracts and that any decisions are within the overall budget."

And further that:

"The Project Manager is delegated authority to approve variations up to a value of \$10,000 in each instance."

8) FRAUD LIMITATION OFFICERS

It was resolved:

"To appoint Charlie Larkin and Nina Gobie as Fraud Limitation Officers (FLO's) in line with the Trusts Fraud Policy."



9) INSURANCE

It was resolved that:

"The insurance quote of \$4206.10 from JLT is accepted for contract works associated with the Kaitiaki Community Centre refurbishment.

It was noted that this is resolved as long as it complies with the Council's Procurement Policy and the scope has been reviewed and approved by the Builder.

10) TIMBER FOR THE POU

It was resolved that:

"The timber for the Pou be sourced in line with the recommendation from the Tohunga Whakairo and as accepted by the Trustees of which \$40,000 is payable in two parts to Dave Stewart Holdings Ltd."

11) TE RARAWA LEASE / PARTNERSHIP

It was resolved that:

"The Trust adopts Option A and that the lease between Te Runanga o Te Rarawa and Te Ahu Charitable Trust be signed."

Chair Brown and Trustee Bamber abstained

12) NGATI KAHU

It was resolved that:

"The Trust writes to the Far North District Council requesting that in the short term, consideration be given to a Ngati Kahu representative be allowed on the Te Ahu Charitable Trust, pending a full the review of the Trust documents that will make them more suitable for future operations of Te Ahu."

13) CLOSE OF MEETING

There being no further business the meeting was closed by Wayne Brown at 12.20pm.

Chairperson
11 / 06 / 2010